



**Municipal Separate Storm Sewer System  
General Permit (MS4GP)  
Annual Report**

State Form 51278 (R6 / 7-12)  
INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

**For questions regarding this form, contact:**

IDEM Office of Water Quality Stormwater Program  
100 North Senate Avenue  
Indianapolis, IN 46204-2251

Telephone: (317) 234-1601 or  
(800) 451-6027

Web Access: <http://www.IN.gov/idem/4900>

- NOTE:**
- Annual reports must be submitted to the Indiana Department of Environmental Management. Failure to submit the annual report is considered a violation of permit coverage.
  - Please type or print in ink.
  - Please answer all questions thoroughly and return the form in accordance with the MS4GP or as directed by IDEM.
  - Return this form and any required attachments to the IDEM Stormwater Program, MS4 Program at the address listed in the box on the upper-right.

Reporting Year
<b>Permit Year:</b> <input type="checkbox"/> (1) <input checked="" type="checkbox"/> (2) <input type="checkbox"/> (3) <input type="checkbox"/> (4) <input type="checkbox"/> (5)

**SECTION 1: GENERAL PERMITTEE INFORMATION**

(1) MS4 Entity: [Vincennes](#) (4) Type of MS4:  City  
 Town  
 (2) Primary County: [Knox](#)  County  
 Non-traditional:  
 (3) MS4 Permit Number: [INR040034](#)

(5) MS4 Operator (Individual): [Joseph Yochum](#)

- Title: [Mayor](#)
- Telephone Number: [812-882-7285](#)
- Email Address; [jyochum@vincennes.in.gov](mailto:jyochum@vincennes.in.gov)
- Mailing Address:  
201 Vigo St.  
City: [Vincennes](#) State: [IN](#) Zip Code: [47591](#)
- Physical Address (if different from mailing address):  
  
City: State: [IN](#) Zip Code:

(6) MS4 Coordinator (Individual): [Jake Personett](#)

- Title: [MS4 Coordinator](#)
- Telephone Number: [812-316-0279](#) Cell Phone: [812-890-0558](#)
- Email Address; [jakep@vinutilities.com](mailto:jakep@vinutilities.com)
- Mailing Address:  
[403 Busseron St.](#)  
City: [Vincennes](#) State: [IN](#) Zip Code: [47591](#)
- Physical Address (if different from mailing address):  
[301 Perdue Rd.](#)  
City: [Vincennes](#) State: [IN](#) Zip Code: [47591](#)

(7) Application Preparer (if different from above):

- Title: Name of Company (if applicable):
- Telephone Number: Cell Phone:
- Email Address;
- Mailing Address:  
  
City: State: Zip Code:
- Physical Address (if different from mailing address):  
  
City: State: Zip Code:

**SECTION 2: PUBLIC EDUCATION, OUTREACH AND PUBLIC PARTICIPATION – MINIMUM CONTROL MEASURES 1 AND 2**

- (1) Status of measurable goals, program requirements, compliance schedules, and timetables for this MCM. If Objectives are not being met for a specific program element, explain the implementation problems encountered, and changes made to resolve problems identified [4.3 (h)(1)]:
- (a) On Target:  Yes  No
- (b) If No, provide an explanation in Section 7.
- (2) List of public participation and outreach events and activities conducted, a description of the activity, an estimate of the number of attendees, and an assessment if the goals and objectives were met [4.3 (h)(2)]:
- (a) Total number of public participation and outreach events: **23 events including classroom visits.**
- (b) Identify the targeted audience/constituents for this reporting period: **General public and area builders**
- (c) Briefly describe changes or effects observed due to the outreach event(s): **Members of the construction industry are slowing starting to understand the CSGP requirements which is a large improvement over 2022.**
- (d) Delivery Method: **In person events/presentations and mailed flyers.**
- (e) The MS4 must maintain a list of the public participation/outreach event, including a short description of the activity, number of attendees, and if the goals and objectives were met.  
*Do not submit this information. Upon review of the annual report IDEM may request the information or evaluate the information as part of an audit of the MS4 Program.*
- (3) The number and types of construction and/or post-construction stormwater training opportunities that were provided to contractors, developers and builders, property owners (commercial, industrial, residential, homeowner associations, and other targeted entities during the reporting period [4.3 (h)(3)]:
- (a) Number of training events:
- Construction only: **1**
  - Post-construction only: **0**
  - Both Construction and Post-construction: **1**
- (b) The event or events were conducted with another MS4(s):  Yes  No
- If Yes, list the MS4(s): **City of Washington**
- (4) Document that presentations (or reports provided) were made to local officials [4.3 (h)(4)]:
- (a)  Yes  No
- (b) Number of presentations: **1** Date or Dates: **4/24/2023**
- (5) Provide a list of public education materials used during the reporting period [4.3 (h)(6)]:
- (a) Number of new materials developed: **5**
- (b) The MS4 must maintain a list of public educational materials.
- (c) If the materials are maintained on a webpage – please provide the link: **N/A**  
*Do not submit the list of materials at this time. Upon review of the annual report IDEM may request the information or evaluate the information as part of an audit of the MS4 Program.*

**SECTION 3: ILLICIT DISCHARGE DETECTION AND ELIMINATION - MINIMUM CONTROL MEASURE 3**

(1) Status of measurable goals, program requirements, compliance schedules, and timetables for this MCM If Objectives are not being met for a specific program element, explain the implementation problems encountered, and changes made to resolve problems identified [4.4 (k)(1)]:

(a) On Target:  Yes  No

(b) If No, provide an explanation in Section 7.

(2) A summary of any storm sewer system mapping changes to the outfall and/or conveyance maps [4.4 (k)(3)]:

(a) The map is current:  Yes  No

(b) The map was last updated on:

8/15/2023

(3) Number of new outfalls mapped [4.4 (k)(4)]:

20

(4) Number and location of dry weather outfalls screened for illicit discharges [4.4 (k)(5)]:

(a) Number of dry weather outfalls screened:

0

(b) The number of dry weather outfalls that need to be screened before the end of the permit cycle:

98

(c) The MS4 must maintain information that contains the "location" of the dry weather outfalls screened.

*Do not submit this information. Upon review of the annual report IDEM may request the information or evaluate the information as part of an audit of the MS4 Program.*

(5) Number and location of illicit discharges detected [4.4 (k)(6)]:

(a) Number detected:

0

(b) The MS4 must maintain information that contains the "location" of the illicit discharges.

*Do not submit this information. Upon review of the annual report IDEM may request the information or evaluate the information as part of an audit of the MS4 Program.*

(6) Number and location of illicit discharges and/or spills reported [4.4 (k)(8)]:

(a) Number reported:

8

(b) The MS4 must maintain information that contains the "location" of the illicit discharges and/or spills reported.

*Do not submit this information. Upon review of the annual report IDEM may request the information or evaluate the information as part of an audit of the MS4 Program.*

(7) Illicit discharges eliminated for those that were detected and/or reported [4.4 (k)(7) and (9)]:

(a) Number eliminated: 5

(b) Number that required no corrective action: 3

(c) Number of enforcement actions taken: 5

(8) The MS4 has reviewed and assessed the minimum control measure in accordance with MS4GP [4.4 (i)]:

Yes  No

(9) The MS4 documents annual training attended by staff specific to their responsibilities in accordance with the MS4GP [4.4 (g)]:

Yes  No

(10) The MS4 adopted a revised IDDE ordinance during this reporting year [8.1 (a)(4)]:

Yes  No

Last updated on: 6-12-2006 - Have a signed contract with Burke Engineering to update ordinance by July 2024.

**SECTION 4: CONSTRUCTION SITE STORMWATER RUN-OFF CONTROL - MINIMUM CONTROL MEASURE 4**

(1) Status of measurable goals, program requirements, compliance schedules, and timetables for this MCM. If objectives are not being met for a specific program element, explain the implementation problems encountered, and changes made to resolve problems identified [4.5 (m)(1)]:

(a) On Target:  Yes  No

(b) If No, provide an explanation in Section 7.

(2) The number of construction projects owned and/or operated by the MS4 entity that were active at the time of submission of this report [4.5 (m)(2)]:

4

(3) The number of construction sites obtaining a MS4 entity-issued stormwater run-off permit or authorization to discharge during the reporting period [4.5 (m)(3)]:

6

(4) The number of construction sites inspected during the reporting period [4.5 (m)(4)]: 78

(a) The MS4 has completed the inspections as required by the MS4GP [4.5 (d)(3)]:

• On Target:  Yes  No

• If No, provide an explanation in Section 7.

(5) The number and type of enforcement actions taken during the reporting period [4.5 (m)(5)]: 1

(a) Check the Appropriate Type of Action:

Stop work Orders

Monetary Penalties

Other (Describe):

Enforcement consists of sit-down meeting to discuss the condition of the site and what needs to be done to bring it back into compliance.

(6) The number of public information requests and/or complaints received [4.5 (m)(6)]:

(a) Public Information Requests (Freedom of Information Request): 0

(b) Complaints Received: 1 and it wasn't from a permitted site.

(7) The MS4 has reviewed and assessed the minimum control measure in accordance with MS4GP [4.5 (i)]:

Yes  No

(8) The MS4 documents annual training attended by staff specific to their responsibilities in accordance with the MS4GP [4.5 (j)]:

Yes  No

(9) The MS4 maintains an inventory of all construction site projects in accordance with MS4GP [4.5 (l)]:

Yes  No

(10) The MS4 adopted a revised construction stormwater run-off ordinance or regulatory mechanism during the reporting year [8.1 (a)(4)]:

Yes  No

Last Updated on: 6-12-2006 - Currently, have a signed contract with Burke Engineering to update ordinance by July 2024

**SECTION 5: POST-CONSTRUCTION STORMWATER RUN-OFF CONTROL - MINIMUM CONTROL MEASURE 5**

(1) Status of measurable goals, program requirements, compliance schedules, and timetables for this MCM. If objectives are not being met for a specific program element, explain the implementation problems encountered, and changes made to resolve problems identified [4.6 (j)(1)]:

(a) On Target:  Yes  No

If No, provide an explanation in Section 7.

(2) The MS4 updated the post-construction ordinance and/or regulatory mechanism during the reporting period [4.6 (j)(2)]:

Yes  No

Last Updated on: 6-12-2006 - Currently, have a signed contract with Burke Engineering to update ordinance by July 2024.

(3) The number of sites requiring post-construction control measures during the reporting period [4.6 (j)(3)]:

(a) Number of Sites: 3

(4) Number, type, and location of structural measures installed during the reporting period [4.6 (j)(4)]:

(a) Number of Measures: 3

(b) The MS4 must maintain information on the "type" and "location" of the measures installed.

*Do not submit this information. Upon review of the annual report IDEM may request the information or evaluate the information as part of an audit of the MS4 Program.*

(5) Number, type, and location of structural measures modified to function properly or improve water quality benefits [4.6 (j)(5)]:

(a) Number of Measures Modified: 0

(b) The MS4 must maintain information on the "type" and "location" of the measures modified.

*Do not submit this information. Upon review of the annual report IDEM may request the information or evaluate the information as part of an audit of the MS4 Program.*

(6) Number, type, and location of structural measures inspected to ensure each meets design requirements and/or are being maintained [4.6 (j)(6)]:

(a) Number of MS4 Owned/Operated Measures Inspected: 0

On Target (permit requires 100 % inspected by the end of the permit cycle):

Yes  No If No, provide an explanation in Section 7

(b) Number of Privately Owned Measures Inspected: 0

On Target (permit requires 100% or a minimum of 250 inspected by the end of the permit cycle):

Yes  No If No, provide an explanation in Section 7

(c) The MS4 must maintain information on the "type" and "location" of the measures inspected.

*Do not submit this information. Upon review of the annual report IDEM may request the information or evaluate the information as part of an audit of the MS4 Program.*

(7) The MS4 has developed and administers an inspection program in accordance with the MS4GP [4.6 (e) and (f)]:

Yes  No

(8) The MS4 has reviewed and assessed the minimum control measure in accordance with MS4GP [4.6 (h)]:

Yes  No

(9) The MS4 documents annual training attended by staff specific to their responsibilities in accordance with the MS4GP [4.6 (i)]:

Yes  No

**SECTION 6: MUNICIPAL OPERATIONS POLLUTION PREVENTION AND GOOD HOUSEKEEPING - MINIMUM CONTROL MEASURE 6**

(1) Status of measurable goals, program requirements, compliance schedules, and timetables for this MCM. If Objectives are not being met for a specific program element, explain the implementation problems encountered, and changes made to resolve problems identified [4.7 (n)(1)]:

(a) On Target:  Yes  No

If No, provide an explanation in Section 7.

(2) Number and location of stormwater outfalls and conveyance systems that have been repaired during the reporting period [4.7 (n)(2)]:

(a) Number of outfalls: 1

(b) Number of conveyance systems: 67 - inlets, grates, or manholes repaired or replaced. Replaced 50ft of 8", 5ft of 10", 62ft of 12" stormline.

(c) The MS4 must maintain information that contains the "location" of the outfalls and conveyances that have been repaired.

*Do not submit this information. Upon review of the annual report IDEM may request the information or evaluate the information as part of an audit of the MS4 Program.*

(3) Estimated amount of material collected from stormwater drainage system cleaning during the reporting period including the disposal methods utilized [4.7 (n)(3)]:

(a) Material Collected (*Volume or Weight*): 38.75 tons

(b) Disposal Method: If the material is removed by a Vac Truck, it is dewatered at the wastewater treatment plant and then taken to the landfill. If the material is organic, such as leaves or sticks, it is taken to be composted.

(4) Estimated amount of material collected from street sweeping during the reporting period, if applicable, including the disposal methods utilized [4.7 (n)(4)]:

(a) Material Collected (*Volume or Weight*): New Street Department Superintendent took over on 1/13/2023 and wasn't aware to keep track of street sweepings. He will log the number of loads collected in 2024.

(b) Disposal Method Utilized: Landfill

(5) Number and location of de-icing salt and sand storage areas and methods used to minimize stormwater exposure:

(a) Number of De-icing salt and sand storage areas [4.7 (n)(5)]: 2

(b) The MS4 must maintain information as to the "location" and methods used to minimize stormwater exposure.

*Do not submit this information. Upon review of the annual report IDEM may request the information or evaluate the information as part of an audit of the MS4 Program.*

(6) The MS4 has reviewed and assessed the minimum control measure in accordance with MS4GP [4.7 (i)]:

Yes  No

(7) The MS4 documents annual training attended by staff specific to their responsibilities in accordance with the MS4GP [4.7 (m)]:

Yes  No

(a) List the number of employees within other departments that have been trained on stormwater issues:

(8) The total number of owned and/or operated facilities (total number as of submittal of this report) within the MS4:

44 (This number includes all City owned buildings, parks, sanitary lift stations, storm stations & water towers)

(9) The number of owned and/or operated facilities, identified in item (8) above that require development of a SWPPP:

30

(10) Facility inspections completed during the reporting period:

(a) The MS4 inspected each facility quarterly:  Yes  No

If No, provide an explanation:

(b) The MS4 Coordinator participated in at least one of the quarterly inspections at each facility:  Yes  No

If No, provide an explanation:

(11) The percentage of surface visual inspection performed by the MS4 during the reporting period:

100 Percent

**SECTION 7: MS4 PROGRAM MANAGEMENT AND SUMMARY**

- (1) Water Quality Characterization Report (WQCR) [8.1 (a)(5)]:
- (a) The WQCR has been updated during this reporting period.  Yes  No  
Date of Modification/update: [12/28/2022](#)
  - (b) The updated WQCR and/or new and on-going water quality characterization data is required as part of the annual report).  
*Do not submit this information. As part of the annual report review IDEM may request this information or review the information during an audit of the MS4 Program.*
  - (c) Updated list of the receiving waters. The MS4 must maintain documentation of receiving waters. As part of the annual report review, IDEM may request this information or review the information as part of an audit of the MS4 Program [8.1 (a)(6)].  
*Do not submit this information. As part of the annual report review, IDEM may request this information or review the information as part of an audit of the MS4 Program.*
- (2) Provide progress to meet a TMDL, WLA, or improve water quality in the 303d listed impairments) [8.1 (a)(7)]:
- (a) A TMDL implementation plan has been developed within the MS4 boundaries.  
 Yes  No  In Progress  Not Applicable
  - (b) If Yes: provide a brief description of progress to meet the TMDL WLA or improve water quality in the 303d listed impairments.
- (3) MS4 jurisdictional boundaries as required by Section 4.2 (a)(1). Identify areas removed or added to the jurisdictional area of the MS4 [8.1 (a)(10)]:
- (a) Provide a shapefile or map with a date that reflects changes made during the reporting period.
- (4) Describe new funding sources and new expenditures [8.1 (a)(9)]:
- (a) [No new funding sources for 2023.](#)
  - (b)
  - (c)
  - (d)
- (5) Describe relevant sections of the SWQMP that have been modified (by MCM) [8.1 (a)(1)]:
- (a) Public Education, Outreach and Involvement: [Three community wide stormwater quality issues were identified for Vincennes.](#)
  - (b) Illicit Discharge: [Our current ordinance and IDDE plan are in the process of being updated by Burke Engineering. We added 20 new outfalls that were located or changed and made a GIS layer that outlines high priority areas](#)
  - (c) Construction Stormwater Run-off: [Contracted with Burke Engineering to update stormwater ordinance and stormwater technical manual by July 2024.](#)
  - (d) Post-construction Run-off: [Contracted with Burke Engineering to update stormwater ordinance and stormwater technical manual by July of 2024. Once the new ordinance is in place we will begin updating our post-construction BMPs maintenance and inspection programs.](#)
  - (e) Good Housekeeping: [Added new water tower to MS4 owned facilities.](#)
- (6) Brief Description of changes from the previous year due to annual review [8.1 (a)(2)]:
- (a) Public Education, Outreach and Involvement: [There were no changes to measureable goals for 2023](#)
  - (b) Illicit Discharge: [There were no changes to measureable goals for 2023](#)
  - (c) Construction Stormwater Run-off: [There were no changes to measureable goals for 2023](#)
  - (d) Post-construction Run-off: [There were no changes to measureable goals for 2023](#)
  - (e) Good Housekeeping: [There were no changes to measureable goals for 2023](#)
- (7) Implementation problems encountered, including program changes made to address ineffectiveness or infeasibility [8.1 (a)(8)]:
- (a) Public Education, Outreach and Involvement: [N/A](#)
  - (b) Illicit Discharge: [N/A](#)
  - (c) Construction Stormwater Run-off: [N/A](#)
  - (d) Post-construction Run-off: [Working with Burke Engineering to develop a post-construction maintenance plan and update our stormwater ordinance. The ordinance will be updated by July of 2024.](#)
  - (e) Good Housekeeping: [There was some confusion about street sweeping recording, because of a new superintendent taking over. He was unaware that he was to maintain a record of the amount of material collected.](#)

(8) Brief Description of projects or programs that have been successful or should be highlighted and unique:  
Including Hoosier River Watch material and a microscope in our education display has really helped get better involvement of children at public events. They like seeing the "bugs" and how they can be used as indicator organisms for water quality.  
Direct mailing of invitations and partnering with the City of Washington have greatly increased our attendance at our yearly contractor training.

(9) Brief Description of issues that have been identified that IDEM may be able to assist the MS4 in addressing:  
As MS4s, we require improved access to updated educational materials. The materials provided by the EPA, such as posters, flyers, and pamphlets, are often outdated or limited in scope.

**SECTION 8: CERTIFICATION AND SIGNATURE**

I swear or affirm, under penalty of perjury as specified by IC 35-44.1-2-1 and other penalties specified by IC 13-30-10, that the statements and representations in this notification are true, accurate, and complete.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly involved in gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Printed Name of Responsible Individual (Applicant/Permittee):

Joseph Yochum

Signature of Responsible Individual:

\_\_\_\_\_ Date (month/day/year) 3/21/2024

**Note:**

- This document must be signed by the individual meeting requirement of 40 CFR 122.22.
- Signature must be wet ink (FAX and photocopies are not acceptable)



